



Harvard referencing can vary in style. From September 2017, Abertay University adopted the Cite Them Right version of Harvard, examples of which can be found below. Further information and examples can be found from the book *Cite Them Right* available at [808.027 PEA](#).

Type	Reference	In-text citation
Books with 1 author (also applies to e-books)	Cottrell, S. (2013) <i>The study skills handbook</i> . Basingstoke: Palgrave. Or, if the title is from an edited book: Fukuda, S. (ed.) (2010) <i>Emotional engineering</i> . London: Springer.	Cottrell (2013, p. 23) or (Cottrell, 2013, p. 23) (Remember: add page numbers to your citation when making a direct quotation.)
Books with 2 or 3 authors	Blaxter, L., Hughes, C. and Tight, M. (2010) <i>How to research</i> . 4 th edn. Maidenhead: McGraw-Hill/Open University Press. Only include the edition if it is not the first.	(Blaxter, Hughes and Tight, 2010)
Books with more than 3 authors.	Moore, S. <i>et al.</i> (2010) <i>The ultimate study skills handbook</i> . Maidenhead: Open University Press.	(Moore <i>et al.</i> , 2010)
Book chapter (if from edited book).	McCarthy, A. (2013) 'From screen to site', in Ouellette, L. (ed.) <i>The media studies reader</i> . New York, NY.: Routledge, pp. 144-155.	(McCarthy, 2013)
Journal article (print or electronic)	Loes, C.N., Salisbury, M.H. and Pascarella, E.T. (2015) 'Student perceptions of effective instruction and the development of critical thinking: a replication and extension', <i>Higher Education</i> , 69(5), pp. 823-838. doi: 10.1007/s10734-014-9807-0. Include doi where one is available.	(Loes, Salisbury and Pascarella, 2015)
Newspaper (print or electronic)	Bloom, A. (2008) 'Pupils behave better now than for 20 years', <i>Times Education Supplement</i> , 28 November, p. 1. Or if the author is unknown: <i>Times Education Supplement</i> (2008) 'Pupils behave better now than for 20 years', 28 November 2008, p. 1. Or if available online: Lipsett, A. (2008) 'More teachers facing discipline for bad behaviour outside school', <i>The Guardian</i> , 28 November. Available at: http://www.guardian.co.uk/education/2008/nov/28/teacher-bad-behaviour-schools (Accessed: 12 December 2008).	(Bloom, 2008) If author is unknown: (<i>Times Education Supplement</i> , 2008) If available online: (Lipsett, 2008)
Market Research Report.	MarketLine (2017) 'Games consoles in the United Kingdom'. Available at: http://advantage.marketline.com (Accessed: 12 June 2017).	(MarketLine, 2017)

Website	National Literacy Trust (2011) <i>Policy</i> . Available at: http://www.literacytrust.org.uk/policy (Accessed: 7 January 2011). Or, if no date: Sport England (no date) <i>This girl can</i> . Available at: https://www.sportengland.org/our-work/women/this-girl-can/ (Accessed: 19 June 2017).	(National Literacy Trust, 2011) (Sport England, no date)
British Standard.	British Standards Institution (2013) <i>BS 8603:2013: Code of practice for wheelchair passport schemes</i> . London: British Standards Institution.	(British Standards Institution, 2013)
Computer Game.	Activision (2010) <i>Call of Duty Black Ops - PlayStation 3</i> [Video game]. Activision.	(Activision, 2010)
Twitter	Fry, S. (2013) [Twitter] 6 October. Available at: https://twitter.com/stephenfry (Accessed 10 October 2013).	(Fry, 2013)
Book illustration /image/table etc.	Cottrell, S. (2010) <i>Skills for success: the personal development planning handbook</i> . 2 nd edn. Basingstoke: Palgrave Macmillan, p. 183, illus. Use either: illus./fig./diagram/logo/table	(Cottrell, 2010, p. 183)
Online illustration/ table/image etc.	London2012 (2010) <i>London2012</i> [Logo]. Available at: http://www.london2012.com/ (Accessed: 20 January 2013). Use either: [illus.], [fig.], [Logo], [Table]	(London2012, 2010)
Works by authors in the same year or with similar names	Moon, J. (1999a) <i>Reflection in learning and professional development</i> . London: Kogan Page. Moon, J. (1999b) <i>Learning journals: a handbook for academics, students and professional development</i> . London: Kogan Page.	(Moon, 1999a) (Moon, 1999b)
Secondary source	Jesson, J.K., Matheson, L. and Lacey, F.M. (2011) <i>Doing your literature review: traditional and systematic techniques</i> . London: Sage.	(Greenhalgh, 2006, cited in Jesson, Matheson and Lacey, 2011)

Quotations:

- If you are making a direct quotation, always include a page number in your citation.
- Short quotations can be included in the flow of your sentence.
- Longer quotations should be on a new paragraph and indented. Quotation marks are not required.

Your citations:

- To include more than one author in your citation, separate them with ; e.g. (Mustard, 2016; Clark, 2017)
- If you can't find a date, think twice about using this resource. Otherwise, use no date e.g. (Smith, no date)

Your reference list:

- Arrange your reference list alphabetically by the author's surname.
- Ensure that every citation in your text has a matching entry in your reference list.
- 'Reference list' and 'Bibliography' are often used interchangeably. Normally, you will only be asked to provide a Reference list i.e. a list of everything you have cited in your text. If you're asked to also provide a Bibliography – this is a list of everything else you have read that has contributed to your work.