

Library Building and Support Enquiry Zone opening hours 2017/18

Term 1

Saturday 26th – Sunday 27th August

Support Enquiry Zone and residences key handout: 10:00 – 16:30

Monday 28th August – Sunday 3rd September 2017 (Week 0: Registration)

	Library building	Support Enquiry Zone
Monday	08:00 – 19:00	08:30 – 19:00
Tuesday	08:00 – 19:00	08:30 – 19:00
Wednesday	08:00 – 19:00	08:30 – 19:00
Thursday	08:00 – 19:00	08:30 – 19:00
Friday	08:00 – 17:00	08:30 – 17:00
Saturday - Sunday	12:00 – 17:00	12:00 – 17:00

Monday 4th September - Friday 1st December 2017 (Weeks 1 – 13)

	Library Building	Support Enquiry Zone
Monday	08:00 – 23:59	08:30 – 19:00
Tuesday	08:00 – 23:59	08:30 – 19:00
Wednesday	08:00 – 23:59	08:30 – 19:00
Thursday	08:00 – 23:59	08:30 – 19:00
Friday	08:00 – 21:59	08:30 – 17:00
Saturday - Sunday	10:00 – 21:59	12:00 – 17:00

Saturday 2nd December – Thursday 14th December 2017 (Week 14-15)

	Library building	Support Enquiry Zone
Monday	08:00 – 01:59	08:30 – 19:00
Tuesday	08:00 – 01:59	08:30 – 19:00
Wednesday	08:00 – 01:59	08:30 – 19:00
Thursday	08:00 – 01:59	08:30 – 19:00
Friday	08:00 – 01:59	08:30 – 17:00
Saturday - Sunday	10:00 – 01:59	12:00 – 17:00

Friday 15th December – Friday 22nd December 2017 (week 16)

	Library building	Support Enquiry Zone
Friday 15th December	08:00 – 20:00	08:30 – 17:00
Saturday – Sunday (16th/17th)		Closed
Monday – Thursday (18th – 21st)	09:00 – 17:00	09:00 – 17:00
Friday 22nd December	09:00 – 16:30	09:00 – 16:30

Saturday 23rd December 2017 – Wednesday 3rd January 2018 (week 17 – 18)

Closed

Term 2

Thursday 4th January – Sunday 14th January 2018

	Library building	Support Enquiry Zone
Monday	09:00 – 17:00	09:00 – 17:00
Tuesday	09:00 – 17:00	09:00 – 17:00
Wednesday	09:00 – 17:00	09:00 – 17:00
Thursday	09:00 – 17:00	09:00 – 17:00
Friday	09:00 – 17:00	09:00 – 17:00
Saturday - Sunday		Closed

Monday 15th January - Friday 20th April 2018 – including Spring Break

	Library Building	Support Enquiry Zone
Monday	08:00 – 23:59	08:30 – 19:00
Tuesday	08:00 – 23:59	08:30 – 19:00
Wednesday	08:00 – 23:59	08:30 – 19:00
Thursday	08:00 – 23:59	08:30 – 19:00
Friday	08:00 – 21:59	08:30 – 17:00
Saturday - Sunday	10:00 – 21:59	12:00 – 17:00

Saturday 21st April - Thursday 10th May 2018

	Library building	Support Enquiry Zone
Monday	08:00 – 01:59	08:30 – 19:00
Tuesday	08:00 – 01:59	08:30 – 19:00
Wednesday	08:00 – 01:59	08:30 – 19:00
Thursday	08:00 – 01:59	08:30 – 19:00
Friday	08:00 – 01:59	08:30 – 17:00
Saturday - Sunday	10:00 – 01:59	12:00 – 17:00

Friday 11th May – Sunday 13th May

	Library building	Support Enquiry Zone
Friday	08:00 – 20:00	08:30 – 17:00
Saturday – Sunday		Closed





What services can I access when the Support Enquiry Zone (SEZ) is open?

You can bring any enquiry to SEZ during our opening times. We aim to answer most enquiries there and then, however, after 17:00 weekdays and at weekends if your enquiry requires a referral to a specialist service, we may not be able to pass this on until the next working day.

What services can I access when SEZ is closed?

Before SEZ opens and after SEZ has closed you can still study in the Library. You will have access to all study areas (but remember the zoning policy still applies) and you have access to all book stock which you can borrow by using the self-issue machines on Level 3 and in the foyer. You will have access to all PCs, laptop lockers and printers/scanners/photocopiers and the print credit kiosk in the Level 1 study area if you need to top-up your print account. You can also use all the self-service options available online - paying library charges through LibrarySearch or buying print credit online. If you have forgotten your password and cannot get logged on to a campus PC you can change it by using the Password Change PC in the foyer – you just need to know your student number and answer your security questions.

There will be a library auxiliary on duty and they will be out and about around the Library and able to help you with directional enquiries, finding books on the shelves or collecting a recalled book that is waiting for you as well as using any of the self-service machines, using the printers or finding information on the University's intranet.

Please co-operate with auxiliary and security staff at closing times by leaving promptly when asked. In the event of a fire alarm in the evening you should leave your work and vacate the building immediately by the nearest fire exit.

